



How Do I Change My Chapter Affiliation?

The question has come to me in regards to why someone is showing up in Chapters in states other than the one where they live or in a Chapter other than the one with which they participate. I will answer this question by starting with some background information about zip code assignments. Chapter affiliation is automatically assigned and driven by zip codes. When a Chapter is chartered paper work is sent to the Home Office by the District Director listing all the zip codes that would be affiliated with the Chapter. If you are originally assigned to the Chapter associated with your zip code, you will always be assigned to this Chapter until information is given to the Home Office letting them know which Chapter you should be affiliated regardless of where you may live or what Chapter you are affiliated. So, how do we get this changed? You (personally) will need to request that the CHAPTER OVERRIDE be added or removed and the new chapter assigned.

What is a Chapter Override? A chapter override is set up to keep your chapter affiliation current if you stay in one state, but change the chapter with which you participate. An example of this: If you were participating with Chapter "A" in California and went to Chapter "Z" you could ask that an override be put on your Chapter affiliation and that the correct Chapter be assigned. You would then show up in Chapter "Z".

The reverse happens when you move between states. An example of this: if you lived in Illinois and participated with Chapter "A" or "Z" and moved to Florida. You changed your address from Illinois to Florida with the Home Office, but your chapter affiliation would not change and you would always be shown as living in Florida, but participating with the Illinois Chapter. This is due to the Chapter Override feature. How do we get this changed? You would request the Chapter override be removed and your correct Chapter assigned. You would then show up with your current Chapter.

It will be necessary for you to contact Customer Services at 1-800-843-9460 or email customerservice@gwrra.org and ask them to add or remove the Chapter override on your Chapter assignment (depending on your circumstances). Tell them what Chapter you are participating with and you will then be added to the chapter in which you are currently participating.

"We are Listening, What is Your Solution?"

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